

## Application for Admission to a Master's Thesis for the Master's Program in Nanosciences – Materials, Molecules and Cells

To the Chair of the Examinations Committee for the School of Mathematics/Computer Science/Physics of Osnabrück University:

**I hereby register to take a Master's thesis in accordance with the applicable program-specific examination regulations.**

Surname: \_\_\_\_\_ First Name(s): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Address of Current Residence: \_\_\_\_\_ under which I can be reached quickly and reliably Postal Code and Town: \_\_\_\_\_

Mobile phone number: \_\_\_\_\_ Tel. (incl. dialing code): \_\_\_\_\_

Student ID-No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_ @uni-osnabrueck.de

*(Note: Please be sure to enter the correct address of your current place of residence, as the notification will be sent to you by mail immediately after your application has been reviewed.)*

### I have submitted the following documentation with this application:

Documents listing the coursework credits, the examination prerequisites and the coursework examinations in accordance with Section 5 of the program-specific section of the examination regulations ( <b>printout from HISinOne/EXA</b> )	
For <b>experimental</b> theses only: Safety Briefing	
Declaration regarding a period of study abroad ( <b>must also be filled out and signed if you have not spent a period of study abroad!</b> )	

**I certify that the information I have provided is complete and correct. Furthermore, I declare in accordance with the applicable program-specific examination regulations that I have not irrevocably failed a Master's thesis and/or a comparable examination at another university or equivalent higher education institution.**

\_\_\_\_\_  
Place and date

\_\_\_\_\_  
Signature of Applicant

### Note on the Application: Master's Thesis

By signing this document, the respective examiner confirms that the outline of the topic/title of the Master's thesis has been discussed with the student. **If the applicant fulfils the admission requirements, the examinations committee shall ask the first examiner to submit the precise topic/title of the thesis via email.** Admission is granted after the topic/title has been obtained by the examinations committee. The applicant is informed of the start, the end and topic of the Master's thesis in the admission notification.

**First Examiner**

\_\_\_\_\_  
(Name in capital letters)

\_\_\_\_\_  
(Signature of First Examiner)

**Second Examiner**

\_\_\_\_\_  
(Name in capital letters)

\_\_\_\_\_  
(Signature of Second Examiner)

**This section is to be filled in by the relevant examination body!**

**Master's Thesis**

**Admission may be granted; the applicant's chosen examiners are hereby confirmed.**

**Admission is hereby granted conditionally;**  
missing documentation must be submitted punctually to the examinations office responsible  
before the start of the examination.

The following documents remain to be submitted:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

Osnabrück, dated \_\_\_\_\_

\_\_\_\_\_

Signature of the Chair of  
the Examinations Committee/Representative

Dear Students,

Universities are required by the University Statistics Law (Hochschulstatistikgesetz) to record and report data on temporary study-related stays abroad (so-called Credit Mobility). **This affects periods of study abroad that are undertaken while students are enrolled in a program of study at Osnabrück University.** In order to meet our obligations, we are dependent on your help. We would therefore like to ask you to fill in the following form and in the near future – at the latest when you are applying for your final degree documents – submit it to the examinations office. Please make sure you read the accompanying notes on the reverse side of this page!

**I. Personal Details**

Surname:  First Name(s):

Student ID Number:

Degree:  Subject Combination:

**II. Details of Temporary Periods of Study Abroad**

**No temporary periods of study abroad**

**First temporary period of study abroad**

a. Country of Stay Abroad:

b. Duration of Study Abroad: from:  to:  months:

c. Type of Stay Abroad (tick box):  Study  
 Internship  
 Other study-related stay abroad / Stay abroad for doctoral studies

d. Type of Mobility Program (tick box):  EU Program (e.g. Erasmus)  
 Other publicly-funded program  
 Program not financed with public funding  
 No program, student-funded

e. Credit points earned abroad and recognized here:

1 If you have undertaken more than three periods of study abroad, please give the **three longest**. If you have not undertaken any periods of study abroad, you may leave the rest of the form blank. Please remember to still sign and date the form below.

**Second temporary period of study abroad**

a. Country of Stay Abroad:

b. Duration of Study Abroad: from:  to:  months:

c. Type of Stay Abroad (tick box):  Study  
 Internship  
 Other study-related stay abroad / Stay abroad for doctoral studies

d. Type of Mobility Program (tick box):  EU Program (e.g. Erasmus)  
 Other publicly-funded program  
 Program not financed with public funding  
 No Program, Student-Organized

e. Credit points earned abroad and recognized here:

**Third temporary period of study abroad**

a. Country of Stay Abroad:

b. Duration of Study Abroad: from:  to:  months:

c. Type of Stay Abroad (tick box):  Study  
 Internship  
 Other study-related stay abroad / Stay abroad for doctoral studies

d. Type of Mobility Program (tick box):  EU Program (e.g. Erasmus)  
 Other publicly-funded program  
 Program not financed with public funding  
 No Program, Student-Organized

e. Credit points earned abroad and recognized here:

Date, signature

\_\_\_\_\_

\_\_\_\_\_ Please leave blank - To be completed by the examinations office \_\_\_\_\_

Questionnaire out:

Questionnaire in:

## Explanatory Notes for the Questionnaire on Temporary Study-Related Stays Abroad (Credit Mobility)

A period of study abroad is recorded in the university statistics as "study-related" when it involves a temporary period of study or practical work abroad (study, internships, summer schools, language courses, excursions etc.) that

- is provided for in the examination regulations for your program of study or for which you have earned credits that have been recognized by the relevant examination committee **AND**
- which you have undertaken while enrolled in the program of study that you have completed at Osnabrück University **AND**
- which made it necessary to physically cross national borders.

**Please note that credit mobility must still be recorded and reported even if the recognized period of study abroad was not mandatory according to your study regulations.**

Detailed information on this topic as well as FAQs on study-related stays abroad in the context of the University Statistics Law may also be found in the "Handbook for Recording Data related to Temporary Study-Related Periods Abroad" [„Handbuch zur Datenerhebung von temporären studienbezogenen Auslandsaufenthalten“] published by the German Academic Exchange Service (DAAD).

### Maximum of 3 Study-Related Stays Abroad

The University Statistics Law states that **up to three** temporary study-related stays abroad shall be recorded and reported. The information pertaining to each stay abroad must be listed individually. If you have undertaken several stays abroad, these should be listed in chronological order. Please list your three longest study-related stays abroad.

### No Study-Related Stays Abroad

If you have not undertaken any temporary study-related stays abroad during your studies, please confirm this in section "II. Details of Temporary Study-Related Stays Abroad" – "No Temporary Study-Related Stays Abroad".

### Stay Abroad before Enrolment at Osnabrück University with/without Recognized Credits

If you earned credits during a stay abroad prior to enrolling at Osnabrück University in the relevant program of study, then you are not obliged to report this stay abroad as a temporary study-related stay abroad.

### Duration of Stay Abroad in Months

Please report only the duration of the study-related stay abroad. If your study-related stay abroad was connected with a prior or subsequent period of time spent abroad, then you should not report this extra time period. For example, if you spend four months undertaking a period of study abroad in Great Britain and choose to remain in Great Britain for a month after your courses have ended in order to travel, then you should report the four months of study only.

When giving details of the time spent abroad, please round down the number of months to full months only. If your study-related stay abroad lasted less than one month, then you should enter "0". The same applies for specific dates: please provide only the dates for the study-related stay abroad, irrespective of whether you spent time abroad before or after the stay abroad.

### Type of Stay Abroad (with Examples)

<b>Study</b>	Term spent at a university, combined period of study/internship under the Erasmus+ program
<b>Internship</b>	Internship under the Erasmus+ program, external internship (e.g. work placement), traineeship, internship semester
<b>Other Study-Related Stay Abroad / Stay Abroad for Doctoral Studies</b>	Language course, Summer School, Project-/ or Final Thesis, Internship at a University (e.g. Laboratory Course)

### Type of Mobility Program (with Examples)

<b>EU Program (EU-Funded)</b>	All European Educational Programs: Current Erasmus+, Erasmus+ (SMS), Erasmus+ Student internships (SMP), EU-Third State programs (EU-China, EU-USA, EU-Canada, etc.), EU-funded scholarships provided by the National Agency in the Pedagogical Exchange Service (e.g. COMENIUS)
<b>Other Publicly-Funded Programs (e.g. Institutional Partnerships, non-EU funded program)</b>	Scholarships from State Universities (Guest/Home University), Scholarships from publicly-funded foundations (e.g. Studienstiftung, Friedrich-Ebert-Stiftung, etc.), scholarships distributed through the German Academic Exchange Service (incl. e.g. Promos, ISAP, Carlo-Schmid- Programm, FIT weltweit, Go East Sommerschule, IAESTE, etc.), overseas-BaföG, Deutschlandstipendium
<b>Programs not financed by Public Funding</b>	Scholarships from Private Universities (Guest/Home University), Scholarships from publicly-funded foundations (e.g. Bayer foundations, Joachim Herz Foundation, Mercator Foundation), funding programs offered by German and non-German private companies (e.g. SpeedUp (BMW Group), NextGen Scholarship for Study in the US, Rotary Club Scholarships)
<b>No Program, Student-Organized (so-called "Free Movers")</b>	Self-financed, so-called "Free Movers", third-party funding e.g. by private companies with no funding program (e.g. individual funding support by individual companies), Internships abroad (remunerated or unremunerated) with no funding program

With combined EU and national mobility programs, the EU funding program takes precedence. If a study-related stay abroad is funded by a combination of an Erasmus+ scholarship and BaföG, then you should enter "EU Program" under "Type of Mobility Program".

### Credit Points

Please use this section to enter the total number of credit points that you earned during your study-related stay abroad and which were recognized by Osnabrück University or the relevant examinations office. For programs of study with an integrated stay abroad (for which no formal recognition is required by the relevant examinations office), please enter the number of credit points earned during your stay abroad. For the recognition of periods of study abroad without ECTS credit points (e.g. certificates of completion for law students, 3-month stay abroad for students of modern foreign languages), please leave this section empty.